

**Report to:** Audit Committee

**Date of meeting:** 10 December 2014

**Report of:** Acting Head of Finance Shared Services

**Title:** Committee's Work Programme

**1.0 SUMMARY**

- 1.1 To review and make necessary changes to the Audit Committee's Work Programme

**2.0 RECOMMENDATIONS**

- 2.1 That the Committee considers and makes necessary changes to its Work Programme.

**Contact Officer:**

For further information on this report please contact: -  
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**Report approved by:** Joanne Wagstaffe Director of Finance

### 3.0 DETAILS

- 3.1 The work programme is presented at each meeting of the Committee to enable any changes to be made and to provide Members with updated information on future meetings:-

Date	Reports
21 March 2015	<ul style="list-style-type: none"><li>▪ External Auditor's Certification Work Report</li><li>▪ External Auditor's Fee Letter</li><li>▪ Internal Audit Annual Plan 2015/16</li><li>▪ Review of Risk Register</li></ul> Standing Items
30 June 2015	<ul style="list-style-type: none"><li>▪ External Audit Plan 2014/15</li><li>▪ Internal Audit Annual Report 2014/15</li><li>▪ Treasury Management Report 2014/15</li><li>▪ Fraud Annual Report 2014/15</li><li>▪ Risk Management Strategy</li><li>▪ Draft Statement of Accounts</li></ul> Standing Items

Standing items are: -

- Internal Audit Progress Report
- External Audit Progress Report - Recommendations
- Committee's Work Programme

- 3.2 Attached at Appendix 1 is a list of topics that can be scheduled for discussion as part of the Committee's Agenda business

### 4.0 IMPLICATIONS

#### 4.1 Financial

- 4.1.1 None Specific.

#### 4.2 Legal Issues (Monitoring Officer)

- 4.2.1 None Specific.

#### 4.3 Equalities

- 4.3.1 None Specific.

#### 4.4 Potential Risks

- 4.4.1 There are no risks associated with the decisions members are being asked to make.